RESUME

# P. APPALLO

Flat No: B1, 2nd floor, Master paradise Apartment, Rasi nagar, Erumapalayam,

Salem (DT). Pincode – 636 015.

# CONTACT NO: +91-82705 40690

**EMAIL ID:** [**appallo.p@Gmail.com**](mailto:appallo.p@Gmail.com)

**CARRIER OBJECTIVE**

My goal is to become associated with a company where I can utilize my skills and gain further experience while enhancing the company’s productivity and reputation.

# ACADEMIC QUALIFICATION

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **QUALIFICATION** | **INSTITUTION** | **BOARD/**  **UNIVERSITY** | **YEAR** | **PERCENTAGE/**  **CGPA** |
| DIPLOMA IN COMPUTER  SCIENCE | PAAVAI POLYTECHNIC  COLLEGE | DOTE | 2014 -  2017 | 75 |
| 10TH ( SSLC ) | ST THOMAS  MATRICULATION SCHOOL | MATRICULATION | 2010 -  2011 | 74.6 |

**TOOLS**

* CRM Software
* MS Office
* Adobe Photoshop, Adobe Premiere, Adobe After Effects
* Windows 7/8/10
* TPB – Title Plant Application

# TECHNICAL SKILLS

* Typing
* Data Processing
* Data Analyzing

# EXPERIENCE

|  |  |
| --- | --- |
| Freelance Graphic Designer  Chat Agent Executive, | 5 years  3 Months. |
| Kronos Infotech Pvt. Ltd, | |
| Generating hot leads through BCC emails and other social media platforms for a Virtual  Assistant providing company and managing the customer details in CRM software. | |

|  |  |
| --- | --- |
| Process Executive & Quality Analyst, | 1 year, 10 months, and 20 days. |
| Avanze Technology Pvt. Ltd, | |
| Fetching information and Analyzing the quality of co-workers using the TPB application. | |

# PERSONAL PARTICULARS

* Name : P. Appallo
* Date of Birth : 12th August 1998
* Father’s name : G. Periyanayagam
* Sex : Male
* Nationality : Indian
* Marital status : Unmarried
* Languages Known : Tamil, English

# DECLARATION

The above-given information is true and best of my knowledge.

DATE :

PLACE : P. Appallo